

Kontaktsamtal: How to apply

A Kontaktsamtal is your chance as a student to establish closer contact with a business representative in a more relaxed environment. During 20 minutes you will have the opportunity to have an individual conversation with a business representative from a company that you are interested in. The conversation is held in smaller group rooms at Ekonomikum during the fair days. As a student, you can use the time to find out more about the company, what career opportunities are available and tell more about yourself and what kind of job you are looking for. A Kontaktsamtal is not a job interview, it is more of a relaxed conversation that gives students and business representatives an opportunity to have a chat with each other.

So how do I apply?

1. Apply through <https://podio.com/webforms/21517010/1496378> (the link will open on October 29th at 08.00)
2. Fill out the form with the requested information
3. Motivate with a maximum of 400 words why you should be chosen for a Kontaktsamtal. **The same motivation will be sent to all of the companies you are applying for**, so make sure that it is a general description of who you are and why the companies should choose you.
4. Choose no more than 8 companies where you want to apply to a Kontaktsamtal
5. Write a motivation under each company you have chosen. This motivation will be specific for the chosen company and can therefore be more specified and focused on what the company does. **OBS! Leave the spaces under the companies that are not relevant for you empty!**
6. Upload your resumé/CV
7. Send in your application!

When all the applications are sent, you will have to wait a while for a response. The companies will go through all the applications they have received and choose the students they want to meet with during a Kontaktsamtal. Kontaktdagarna will then contact you between **November 9th-14th** if you have been chosen for a Kontaktsamtal

Please notice that Kontaktdagarna will contact you and not the company you have applied to. Therefore, if you have any questions regarding the company - please send them to Kontaktdagarna and we will contact the company on your behalf.

Dates to keep in mind

Application nr.2 opens: October 29th

Application nr.2 closes: November 1st

Between **November 9th - 14th**, you will be contacted by phone or email if you have been chosen for Kontaktsamtal or if you are next in line. You have to answer with a yes or no.

For all of you that applied for a Kontaktsamtal during the first period through Mina Sidor, the deadline to accept a Kontaktsamtal is October 28th! You can only accept 4 Kontaktsamtal!

